



Hindustan Unilever Limited

Registered Office: Unilever House, B. D. Sawant Marg, Chakala, Andheri (East), Mumbai-400 099.
CIN: L15140MH1933PLC002030, Web: www.hul.co.in, Email: levercare.shareholder@unilever.com,
Tel: +91 22 39832285 / 39832452

**NOTICE OF ANNUAL GENERAL MEETING, E-VOTING INFORMATION
AND BOOK CLOSURE DATES**

NOTICE IS HEREBY GIVEN THAT the 83rd Annual General Meeting (AGM) of the Company is scheduled to be held on Thursday, 30th June, 2016 at 3.30 p.m. at the Registered Office of the Company at Unilever House, B. D. Sawant Marg, Chakala, Andheri (East), Mumbai - 400 099.

The Notice of AGM, Annual Report and Attendance Slip have been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s), unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip has been sent to those Members who have not registered their e-mail IDs with the Company or Depository Participant(s). The Company has completed the despatch of physical copies of annual reports / e-communication to Members on 2nd June, 2016.

The copy of the Annual Report is also available on the Company's website www.hul.co.in. Members, who do not receive the Annual Report, may download it from the Company's website or may request for a copy of the same by writing to the Company Secretary at the Registered Office of the Company or at the abovementioned e-mail ID. The documents pertaining to the items of business to be transacted in the Annual General Meeting are open for inspection at the Registered Office of the Company during business hours on any working day.

The entry to the meeting venue will be regulated by Attendance Slip for AGM, which has been sent along with the Annual Report to the Members. Members who have received Attendance Slips by electronic mode are requested to print the Attendance Slip and submit a duly filled in Attendance Slip at the registration counter at the venue to attend the AGM. Please note that duplicate Attendance Slip will not be issued.

The Company is pleased to provide the facility to Members to exercise their right to vote on the resolutions proposed to be passed at the AGM by electronic means including remote e-voting and e-voting through tablet/computer at the venue of the meeting. The members may cast their votes on electronic voting system from any place other than the venue of the meeting (remote e-voting). The Company has entered into an arrangement with M/s. Karvy Computershare Private Limited (Karvy) for facilitating remote e-voting services. The remote e-voting period will commence at 9.00 a.m. on Sunday, 26th June, 2016 and will end at 5.00 p.m. on Wednesday, 29th June, 2016. The remote e-voting module shall be disabled for voting at 5.00 p.m. on Wednesday, 29th June, 2016. Once the vote on a resolution is cast by the shareholder, the shareholder cannot modify it subsequently.

The voting rights shall be as per the number of equity shares held by the Member(s) as on Thursday, 23rd June, 2016, being the cut off date. Members are eligible to cast vote electronically only if they are holding shares as on the cut off date. Members who have acquired shares after the despatch of the Annual Report and before the book closure may obtain the user ID and Password by sending a request at evoting@karvy.com or levercare.shareholder@unilever.com. The facility for voting through electronic voting system shall also be made available at the AGM and Members attending the AGM who have not cast their vote by remote e-voting shall be eligible to vote at the AGM. Members who have cast their vote through remote e-voting, may participate in the AGM but shall not be allowed to vote again in the meeting.

The Notice of AGM is available on the Company's website www.hul.co.in and on Karvy's website <https://evoting.karvy.com>. The procedure of electronic voting is available in the Notice of the 83rd Annual General Meeting as well as in the email sent to the Members by Karvy. In case of any queries/grievances pertaining to e-voting, you may refer to the 'Frequently Asked Questions' (FAQs) for Members and 'e-voting user manual' for Members available in the Downloads section of the e-voting website of Karvy, <https://evoting.karvy.com> or contact Mr. V. Rajendra Prasad, Manager, Karvy Computershare Private Limited at their address Karvy Sentium, Tower B, Plot 31-32, Gachibowli Financial District, Nanakramguda, Hyderabad - 500 032 or at the designated email ID: evoting@karvy.com or at Telephone No. 040-67161510 or at the Toll Free Number: 1-800-3454-001.

Pursuant to the provisions of Section 91 of the Companies Act, 2013, the Register of Members and the Share Transfer books of the Company will remain closed from Friday, 24th June, 2016 to Thursday, 30th June, 2016 (both days inclusive).

For Hindustan Unilever Limited

Date : 02/06/2016
Place : Mumbai

Dev Bajpai
Executive Director, (Legal & Corporate Affairs)
and Company Secretary

Note: A Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company.



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जवकारि

मुंबई, शुक्रवार, ३ जून २०१६



हिंदुस्तान युनिलिव्हर लिमिटेड

नोंदणीकृत कार्यालय : युनिलिव्हर हाऊस, सी. डी. सावत मार्ग, चकाला, अंधेरी (पूर्व), मुंबई-४०० ०९९.

सोआयएन : एल १५१४० हएएच ११३३ फीएलटी ००२०३० वेब : www.hul.co.in

ई-मेल : levercare.shareholder@unilever.com, टू : + ९१-२२ २९८२२८५/३९८३२५२

वार्षिक सर्वसाधारण सभेत, ई-व्होटिंगची माहिती आणि बुक क्लोजर तारखांची सूचना

याद्वारे सूचना देण्यात येते की, कंपनीची ८३ वी वार्षिक सर्वसाधारण सभा (एजीएम), गुरूवार ३० जून, २०१६ रोजी दु. ३.३० वा. कंपनीच्या नोंदणीकृत कार्यालयात युनिलिव्हर हाऊस, सी. डी. सावत मार्ग, चकाला, अंधेरी (पूर्व), मुंबई-४०० ०९९ येथे होणार आहे. एजीएमची सूचना, वार्षिक अहवाल आणि हजेरी पत्र, ज्यांनी त्यांच्या हार्ड कॉपीसाठी त्यांची विनंती नोंदवली नाही त्या कंपनी किंवा डिपॉझिटरी पार्टिसिपंटयुद्धे ई-मेल आयडीज नोंदवलेल्या सभासदांना इलेक्ट्रॉनिक माध्यमातून पाठवले आहे. एजीएमची सूचना, वार्षिक अहवाल आणि हजेरी पत्र यांची प्रत्यक्ष प्रत त्या सभासदांना पाठवली ज्यांनी त्यांचे ई-मेल आयडीज कंपनी किंवा डिपॉझिटरी पार्टिसिपंटयुद्धे नोंदवले नाहीत. कंपनीने २ जून, २०१६ रोजी सभासदांना ई-दळणवळण/वार्षिक अहवालांच्या प्रत्यक्ष प्रती पाठवणे पूर्ण केले आहे.

वार्षिक अहवालाची प्रत कंपनीची वेबसाईट : www.hul.co.in वर देखील उपलब्ध आहे. ज्या सभासदांना वार्षिक अहवाल मिळणार नाहीत ते कंपनीच्या वेबसाईटवरून डाऊनलोड करू शकतील किंवा त्यांच्या एका प्रतिसाठी ते कंपनीच्या नोंदणीकृत कार्यालयात कंपनी सेक्रेटरींना लेखी विनंती पाठवू शकतात किंवा वरील ई-मेल आयडीवर कळवू शकतात. वार्षिक सर्वसाधारण सभेत करावयाच्या कामकाजाच्या मार्गाशी संबंधित दस्तऐवज निर्दिष्ट करण्यासाठी कंपनीच्या नोंदणीकृत कार्यालयात कोणत्याही कामाच्या दिवशी कामाच्या वेळेत उपलब्ध असतील.

सभासदांना वार्षिक अहवालाबाबत पाठवलेल्या एजीएमसाठी हजेरी यवद्वारे सभेच्या ठिकाणी प्रवेश नियमित केले जातील. ज्या सभासदांना हजेरीपत्र इलेक्ट्रॉनिक माध्यमातून मिळाले आहे त्यांनी कृपया प्रवेश हजेरीपत्र छापून घ्यावे आणि एजीएमला उपस्थित राहण्यासाठी त्या ठिकाणी असलेल्या रजिस्ट्रेशन कॅन्टरवर तिवार भरलेले हजेरीपत्र सादर करावे.

कृपया ध्यानात ठेवावे की, प्रतिलिपी हजेरीपत्र जारी केले जाणार नाही.

कंपनीला सभासदांना सभेच्या ठिकाणी असलेल्या टॅब्लेट/कॉम्प्युटरमार्फत ई-व्होटिंग व रिपोर्ट ई-व्होटिंगत इलेक्ट्रॉनिक माध्यमातून एजीएममध्ये पारित करावयाच्या प्रस्तावित ठरावांसह मत देण्यासाठी त्यांचा अधिकार सजावण्याकरिता सुविधा पुरविताना आनंद होत आहे, सभेच्या ठिकाणामेला वेगळ्या कोणत्याही आगेवून इलेक्ट्रॉनिक व्होटिंग सिस्टीमवर सभासद त्यांची मते देऊ शकतात.

(रिमोट ई-व्होटिंग), रिमोट ई-व्होटिंगची सुविधा परीक्षेकरिता कंपनीने प्रो. काव्ही कॉम्प्युटरसेअर प्रायव्हेट लिमिटेड (काव्ही) ची सहाय्यता करार केला आहे.

रिमोट ई-व्होटिंग कार्याची रिविजर २६ जून, २०१६ रोजी सकाळी ९.०० वा. मुंबई होईल आणि बुधवार २९, जून, २०१६ रोजी सं. ५.०० वा. संपेल. बुधवार २९ जून, २०१६ रोजी सं. ५.०० वा. सभासदांसाठी रिमोट ई-व्होटिंग मांडवून मिळविले जाण्यात येईल. भावभावाकाने एकदा वा एखाद्या ठरावावर मत दिले की, त्यानंतर भावभावाक त्यामध्ये बदल करू शकणार नाही.

कट ऑफ डेट असलेल्या गुरूवार २३ जून, २०१६ रोजी सभासदांनी भाग घेतलेल्या सभासदांच्या सव्हेच्या प्रमाणे मतदान अधिकार ठरतील. कट ऑफ डेट रोजीस जवळ सभासद संपादन करणू शकतील तर ते केवळ इलेक्ट्रॉनिक पद्धतीने मत देण्यास पात्र ठरतील. जे सभासद वार्षिक अहवाल पाठवल्यानंतर आणि बुक क्लोजरपूर्वी सभेच्या संपूर्णत फरतील ते evoting@karvy.com किंवा levercare.shareholder@unilever.com वर एक विनंती पाठवून गुजर आयडी आणि पासवर्ड मिळवू शकतात.

इलेक्ट्रॉनिक व्होटिंग सिस्टीममार्फत मतदानाची सुविधा एजीएममध्ये देण्यात असलेल्या कळविले जाईल आणि ज्यांनी रिमोट ई-व्होटिंगमधून मते दिलेले असते ते एजीएमला उपस्थित असताना सभासद एजीएममध्ये मत देण्यास पात्र असतील. ज्यांनी रिमोट ई-व्होटिंगमधून मते दिलेले आहे ते सभासद एजीएममध्ये उपस्थित राहू शकतात परंतु त्यांना सभेत पुन्हा मतदान करू दिले जाणार नाही.

एजीएमची सूचना कंपनीची वेबसाईट : www.hul.co.in वर आणि काव्हीची वेबसाईट : https://evoting.karvy.com वर उपलब्ध आहे. इलेक्ट्रॉनिक मतदानाची प्रक्रिया ८३ व्या वार्षिक सर्वसाधारण सभेच्या सूचनेत तसेच काव्हीने सभासदांना पाठवलेल्या ई-मेल मध्येही उपलब्ध आहे. ई-व्होटिंगच्या संघात कोणत्याही चौकला/तक्रारीच्या बाबतीत गुन्ही काव्हीची ई-व्होटिंग वेबसाईट : https://evoting.karvy.com च्या डाऊनलोड सहाय्यमध्ये उपलब्ध सभासदांसाठी डिवनेटली आरव्हड मनेरन्स (एकएचएचएच) आणि सभासदांसाठी 'ई-व्होटिंग गुजर मॅनुअल' सा सदर्भ घेऊ शकतात किंवा श्री. राजेंद्र प्रसाद, मॅनेजर, काव्ही कॉम्प्युटरसेअर प्रायव्हेट लिमिटेड सहाय्यार्थी त्यांच्या पत्त्यावर काव्ही सेलेरीयम, टॉवर बी, प्लॉट ३१-३२, माडीबोवली फायनान्शियल डिस्ट्रीक्ट, नारकरामगुडा, हैदराबाद-५०००३२ येथे किंवा निर्धारित ई-मेल आयडी : evoting@karvy.com किंवा दूरध्वनी क्र. : ०४०-६७१२१५२० किंवा टोल फ्री नंबर : १-८००-३४५४-००१ येथे संपर्क साधू शकतात.

कंपनी अधिनियम, २०१३ च्या कलम ११ च्या तरतुदीनुसार कंपनीची सभासदांची नोंदवही आणि भाग हस्तांतरण पुस्तके शुक्रवार २४ जून, २०१६ पासून गुरूवार ३० जून, २०१६ (दोन्ही दिवस धरून) बंद राहतील.

हिंदुस्तान युनिलिव्हर लिमिटेडसाठी

देव वाजपयई

एक्झिक्युटिव्ह डायरेक्टर, (लिंगल अँड कॉर्पोरेट अफेअर्स)

अॅण्ड कंपनी सेक्रेटरी

दिनांक : ०२.०६.२०१६

ठिकाण : मुंबई

टीप : एजीएममध्ये हजर राहून मत देण्यास हक्कदार असलेला सभासद त्याच्या/तिच्यावतीने हजर राहून मत देण्याकरिता एका प्रतिपत्रीची नेमणूक करण्यास देखील हक्कदार असले व प्रतिपत्रीने कंपनीचा सभासद असणे आवश्यक नाही.